

PCCW Board Meeting Minutes

Date: Monday, November 24 2025 | Time: 6:30 PM | Location: St. Paul Outside the Walls Room

Present: Janice Goracke, LaDonna Hegemann, Barb Kruse, Kathleen Noonan, Jean Bouc, Amy Fendrick, Janice Bosland, Anne Trieb, Melanie Wesely, Kathryn Benes, Kay Palha

Not Present: Bonnie Damrow, Jennifer Kellogg, Rebecca Baskerville

Opening Prayer - PCCW Prayer

Opening Activity - We spent time catching up and signing greeting cards!

Old Business

1. Ornament Sales Update – November 15–16 - We are going to sell ornaments again on Dec 13th and 14th after Mass. Per LaDonna, Sarah confirmed that it's OK to sell the same weekend of St. Nicholas. Per Amy, Debbie Rye has also confirmed this is fine. To date, we have made approximately \$1920 in sales (57% progress to covering costs). Kay will ask if we can have it mentioned again in the Sunday bulletin.
2. Bingo Night Update – November 7
 - Amy received an update from William Trieb on the combined income and expenses. Barb shared insight into other costs and it was determined that the event ended up costing only \$85.61.
 - The group discussed a tentative plan to partner with the Knights of Columbus for another bingo night during the Lenten meals. William noted that additional feedback from the parish is pending due to a retreat at St. Peter during the first week of Lent. Amy reported that, after meeting with parish staff, hosting the event around the Lenten meals remains a possibility; however, the timing is still to be determined as another parish event may take place during that period.
3. New Offsite PCCW Social Event - LaDonna plans to wait until January to host an event. She proposed a visit to the Pink Sisters, possibly including an evening talk, and will continue developing the plan.
4. PCCW Board Christmas Social – December 8
 - St. Paul Outside the Walls is unavailable, so it cannot be used for catering the event. The group is scheduled to meet at 7:00 PM at Florio's in the private dining room. The start time will be confirmed with those who had suggested beginning earlier. Amy distributed invitations and will notify the group if any changes arise.
5. For the Spiritual Bouquets for Fr. Clark's and Fr. Tines's birthdays, each board member recorded their intended contribution on behalf of the PCCW Board.

New Business

1. The Board discussed setting an estimated donation amount for the PCCW contribution to the Christmas Wish List. In light of new expenses, Barb recommended lowering the amount. Janice B. moved to set the donation at \$1,000, and Kathleen seconded the motion. The motion passed unanimously.
2. Amy, the KoC Grand Knight (William), and parish staff recently met to review the Bingo event. They (Blake and Bailey) shared that they were extremely impressed with all aspects of the event, noting that it exceeded their expectations and served as an exceptional community outreach opportunity—surpassing even some of the parish's more highly attended events. They expressed a strong interest in partnering with us to help promote Clear Path events and in collaborating with other ministries to build a cohesive parish calendar that avoids overwhelming parishioners. Kathy suggested holding a quarterly meeting that includes representatives from all ministries to help reduce fragmentation and improve coordination.
3. The Board discussed the annual tradition of giving Christmas cards and a cash gift to the priests and noted the need for a volunteer to coordinate this effort. Barb has taken the lead this year and provided the cards for everyone to sign.

Officer / Chair Reports

- President - Amy Fendrick - no update
- Vice President - Kathryn Benes - Kathryn and Janice attended the Deanery meeting. Kathy reported that

many parishes are struggling with membership, noting that some individuals may not even realize they are members. Parishes are also unsure how to approach raising donations and increasing engagement. Larger parishes, in particular, find it easier for people to become disconnected unless they receive a personal invitation. Identified opportunities for improvement include better communication about who is considered a member, how to invite greater involvement, and continued focus on fostering growth and holiness.

- Secretary - Kay Palha - no update
- Treasurer - Barb Kruse – account balances & updates
Barb will email an updated financial report. St. Therese circle provided a Thanksgiving basket. Current balances: Dial account – \$27,609.61; Main account – \$5,995.49 (Total: \$33,605.10). Peter Foley's mother shared that the family will be out of town until December 7. An idea was proposed to have the Pink Sisters make a card to congratulate him on his ordination. LaDonna has a card available that can be used.
- Membership Chair - Janice Bosland - PCCW donations are still coming in. Direct outreach remains a challenge due to limited access to information, and parish staff are unable to assist further, as this type of outreach falls outside their role and priorities.
- Social Chair - *Anne Hubbell will continue to help as needed. (Will not take on the official title.) She will plan and organize communication regarding Stations of the Cross Through the Eyes of Mary.*

Circle & Deanery Reports

1. Mary & Martha - Ladonna Hegemann - On December 9th, we will assemble stockings for the children at St. Gianna's. At our last gathering, we cleaned out the PCCW cupboards in the hall and then enjoyed wine and dessert together.
2. St. Anne - Bonnie Damrow (not present) - St. Anne's Circle met on Monday, November 3, for a soup potluck luncheon with guest speaker Bailey Frey. On November 10, members joined other PCCW volunteers at the Waverly Retreat Center to help make beds. The group will meet at FireWorks on December 1 for their Christmas lunch and plans to go Christmas caroling at Tabitha Harbor House on December 10.
3. St. Anthony - Janice Goracke - No updates - we are still on hold.
4. St. Therese - Jennifer Kellogg & Rebecca Baskerville (not present but Janice B gave an update): A SignUpGenius was used to organize donations, and we provided four gift baskets for families at St. Peter's School. Our December Christmas social will be held at a member's home, with 15 members attending the most recent gathering. Jan will be taking over responsibility for the stockings for St. Gianna's.
5. St. Hannah - Anne Trieb - No update - not meeting in December.
6. Deanery Update - covered by Kathy above in VP update.

Closing Prayer - Jean Bouc - Jean led a roundtable sharing of what we are thankful for, and she closed the reflection with a prayer.

Next Meeting

Monday, January 26, 2025 at 6:30 PM in St. Paul Outside the Walls Room

Dec 8th is the PCCW Board Christmas Dinner at Florio's (near 14th & Pine Lake Blvd) - Please contact Amy if you are unable to attend the dinner; otherwise, she will assume you are planning to come. We have reserved the private dining area.